

2020–2021 Student Handbook

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Welcome to Beechwood

Welcome to the 2020–2021 school year! We closed our first year out in a non-traditional way; nevertheless, we had lots to celebrate with many Bengal achievements! Consequently, though this school year will most likely launch us into some uncharted waters, we anticipate a successful year and can't wait to welcome our Bengals back to school! We anticipate continuing to build our tradition of excellence together with you!

Beechwood Middle School (BMS) is committed to fulfilling the vision and mission of Lexington District One to empower each child to design the future and cultivate a caring community where ALL learners are extraordinary communicators, collaborators, creators, and critical thinkers. With this in the forefront of all we do at BMS, we are proud that our affiliation with the International Baccalaureate and our focus on computer science essentials frame our students' experiences through a rigorous, balanced, and inquiry-based course of study enhanced by service and authentic real-world connections. Our teachers are committed to providing our students meaningful, engaging, and responsive instruction regardless of the learning setting: virtual, face-to-face, or blended.

In addition to academic preparation and because we believe that relationships are at the core of student success, all of our students will participate in social-emotional learning and skill development around resilience and the Lexington One Power Skills through their advocacy time. This important work will prepare our Bengals to apply real-life skills to guarantee continuous relevant learning.

At BMS, all of our students will be able to pursue their gifts in academics, arts, athletics, or other unique abilities while at the same time developing as well-rounded young people who are creative and reflective citizens. Our BMS faculty and staff are committed to advocating for ALL of our students and establishing strong connections with our families and community.

Go Bengals!



Gloria Jenkinson, Principal



Table of Contents

Academics

Academic Honor Code	4
Acceleration	4
Assessment	4
Extension Policy	5
Grading System & Report Cards	5
PowerSchool	6
Schoology	6
Textbooks	6

Attendance

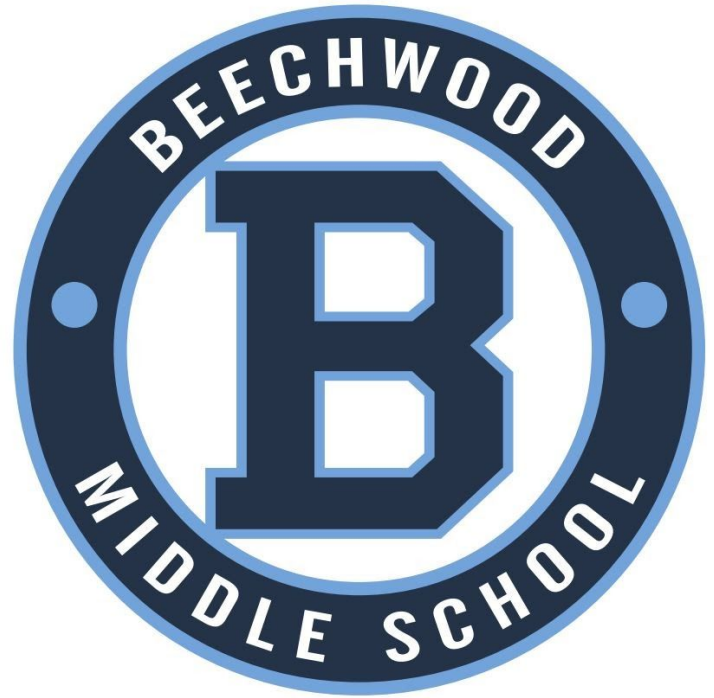
Absences and Excuses	6
Early Dismissal	6
High School Credit	7
Tardiness	7
Truancy	7
Virtual Learning Days.....	7

Discipline and Safety

Alcohol and Drug Abuse	7
Bullying	7
Bus Discipline	8
Cell Phones	8
Disciplinary System	9
Dress Code	9
Earbuds/Headphones	10
Food and Drink	10
ID Badges	10
Masks.....	10
Outdoor ATL Time	11
Personal Mobile Computing	11
School Safety	11
Social Distancing/Transitions	11
Valuables	11

General Information

Daily School Schedules	12
Food Service/Bengal Cafe	12
Health Room and Medications	12
Learning Commons	13
School Counseling	13
SchoolMessenger	13



Academics

Academic Honor Code

Lexington County School District One encourages students to maintain high standards of academic integrity and honesty. In an effort to clarify expectations, the following list provides examples of unacceptable acts of cheating:

- looking on someone else's quiz, test or exam;
- revealing items to someone who has not taken a quiz, test or exam;
- copying from others on assignments designated as independent work;
- referring to unauthorized notes and materials during a quiz, test or exam;
- positioning a paper or technological device into viewing range of another student during a quiz, test or exam;
- using unauthorized technological devices to complete or disseminate answers during a quiz, test or exam;
- using technological devices to secure work from another student's project;
- obtaining an unauthorized copy of a quiz, test or exam;
- plagiarizing a paper or using a paper written by another person (citation errors are handled during the writing process by classroom teachers) and/or plagiarizing work from another student's project; and
- attempting to take an online assignment or assessment for another student or allowing another person to complete an online assignment or assessment for another student.

Teachers and administrators treat cheating as a serious matter. Teachers will confer with the appropriate administrator to review evidence of any misconduct. Parents will be notified and a mandatory conference will be held with the student, parent/guardian, teacher and administrator. After the conference is held, the student will be required to complete an appropriate assignment/assessment if needed. This work will be graded in lieu of the original assignment/assessment. If the student does not complete the assignment/assessment by the due date, a zero will automatically be entered into the gradebook. If the offense occurs during a reassessment opportunity, the reassessment score will be dropped and the original grade will be recorded. The behavioral infraction of cheating will be documented through a discipline referral to include consequences up to Out-of-School Suspension for repeated incidents and will be administered at the discretion of the school-based administrator.

Acceleration

We carefully evaluate all students in order to determine appropriate placement using the following district criteria for acceleration: scholastic ability and achievement level; mental capacity; experiential background; emotional and social development and maturation; and complexity of academic programs. Parents are involved throughout the process.

Assessment

Assessment practices support student learning, achievement and mastery of standards by connecting descriptive, timely, ongoing and consistent teacher feedback direction to standards. Assessments are divided into two categories: formative and summative. Formative assessments, as they are designed as practice and allow the teacher to measure progress toward mastery are not heavily weighted in the grading system (30%). Summative assessments, as they are designed to measure a student's ability to demonstrate the concepts, skills, and knowledge at the end of a unit are heavily weighted in the grading system (70%).

A reassessment is intended to provide an additional opportunity to demonstrate understanding and mastery of learning.

A reassessment can be an alternate form of the same assessment, a partial assessment limited to standards not mastered or an assessment of the same standards in a different format.

CHOICE Retake–mastery previously demonstrated

- in-class tests
- 1 test per nine weeks
- student must complete evidence of learning prior to reassessment
- higher grade will be entered into the gradebook

RECOVERY Retake–mastery not previously demonstrated

- in-class tests
- 1 per any test **below 80%**
- student must complete evidence of learning prior to reassessment
- higher grade **up to an 80** will be entered into the gradebook

Extension Policy

The Lexington School District One Extension Policy applies to projects, major writing assignments, major labs, and presentations.

	1st Time Late	Additional Late Assignments
Extenuating Circumstances or Illnesses	Teacher and student agree on assignment requirements and revised due date. No penalty for late work Parent contacted	
Assignment Not Completed By Due Date	Teacher and student agree on assignment requirements and revised due date. No penalty for late work Parent contacted	Teacher and student agree on assignment requirements and revised due date. Maximum grade received cannot exceed 80. Parent contacted

Grading System/Progress Reports/Report Cards

The district uses the following grading scale based on the South Carolina Uniform Grading Policy:

- 90 to 100 A
- 80 to 89 B
- 70 to 79 C
- 60 to 69 D
- 0 to 59 F

Report cards are issued every nine weeks. Parents can routinely monitor their student’s academic progress by accessing their information in PowerSchool. If a parent has a question or concern about a grade, the parent should contact their student’s teacher as soon as possible.

PowerSchool

Students and parents can easily access grades and attendance using PowerSchool. Parents and students can also download a PowerSchool mobile application (available for iPhones or Android telephones). If you have not already created a PowerSchool Lexington District One parent account, please contact the main office for instructions. Once you create your PowerSchool account, you can elect to receive emails with information about your child's grades and/or attendance.

Schoology

Students will use Schoology to check important class information and access materials on Virtual Learning days.

Textbooks

Though students can access textbooks digitally through their school-issued personal computing devices, there may be courses in which students will be issued a state or district textbook. Students are responsible for the textbook and will be charged a replacement fee based on the price of the textbook if it is lost or damaged.

Attendance

Absences and Excuses

In order for learning to occur, students need to be present everyday and attend all of their classes. However, we understand that there are unavoidable circumstances that cause a student to be absent. If absent a student must present a written excuse signed by a parent/guardian, physician or other appropriate person within three days after returning to school. The excuse must include the date the excuse was written, date of absence, reason for the absence, telephone number where the parent/guardian may be reached and the required signature. If a student fails to provide a proper excuse, the absence may be recorded as unexcused.

The following are considered excused absences:

- Illness
- Medical or dental appointments
- Serious Illness or death in the immediate family
- Recognized religious holiday of their faith
- School-sponsored or school-approved activities
- Unusual or mitigating circumstances as determined by the school principal

Parents can routinely monitor absences by accessing their students' information in PowerSchool. If a parent has a question or concern about an absence, the parent should contact the school as soon as possible.

Early Dismissal

In order for a student to be dismissed from school prior to normal dismissal time, a parent or authorized person must come into the front office to sign the student out.

Early dismissal usually occurs at class changes or lunch/ recess in order to limit interruptions to instructional time. During standardized state testing, students will not be dismissed once testing has begun.

High School Credit

Students taking courses for high school credit (World Language Level 1, World Language Level 2, Algebra 1 Honors, Algebra 2 Honors, and English 1 Honors) cannot accumulate more than ten unexcused absences to receive credit. Parent excuses count as unexcused absences in high school credit courses.

Tardiness

Students who arrive tardy to school must have their parents accompany them to the front office to sign them in. More than three unexcused tardies to school will result in disciplinary consequences. More than three unexcused tardies (three minutes late) to any one class can count as an unexcused absence. Perfect attendance awards may be withheld from students who have more than ten tardies.

Truancy

After three consecutive unexcused absences or after a total of five unexcused absences, the principal or designee will identify the reason for the student's continued absence and will with the student and parent/guardian develop a plan to improve the student's attendance. The student may be referred to a truancy prevention program or to the Lexington County Family Court.

Virtual Learning Days

Students are expected to complete assigned work in Schoology on their Virtual Learning Days. Students that fail to complete work will be marked absent for that day.

Discipline and Safety

Alcohol and Drug Abuse

Students may not possess, use, transfer, associate with, sell or be under the influence of any alcoholic beverage, stimulants, depressants, marijuana, psychedelics, hallucinogens, inhalants, drug paraphernalia (including rolling papers), synthetic drugs or look-alike drugs of any kind. This applies whether the student is in any school building, on school grounds, in vehicles on school grounds, on school buses or at any school-sponsored activity whether held on or off campus.

In every case where a student does possess, use, transfer, associate with, sell or be under the influence of any alcoholic beverage, stimulants, depressants, marijuana, psychedelics, hallucinogens, inhalants, drug paraphernalia (including rolling papers), synthetic drugs or look-alike drugs of any kind, the principal will:

- advise the parent/guardian;
- suspend the student from school for up to four days;
- recommend expulsion or permanent expulsion;
- file a report of the offense with the Central Services Office; and
- file an incident report with the appropriate law enforcement agency and turn over all confiscated materials to that agency at the time the report is made.

In addition, in every case the student must participate in an intervention treatment program with the Lexington/Richland Alcohol and Drug Abuse Council (LRADAC).

Bullying

Bullying behavior disrupts a school's ability to educate students and threatens public safety. All students have a right to learn in a safe, supportive environment that is free from harassment, intimidation, and bullying. Bullying has four critical elements:

- 1) The behavior must be repetitive

- 2) It must be intended to harm
- 3) There must be a difference of power (physical, social, or otherwise) between the bully and victim
- 4) The bully gains control over the victim

In order to prove bullying, three of the four must be present. Reports of being or witnessing bullying should be reported to an adult immediately.

Bus Discipline

Students may only get on/off school buses at their assigned bus stop. Masks must be worn at all times on the bus. When unloading, students should move away from the bus immediately to avoid accidents. Students are not to remain on the buses while the driver parks or makes a second trip.

Violations of bus regulations as stated in the Lexington County School District One (LCSD1) Student Handbook will result in disciplinary measures by an administrator.

Any change in student bus transportation requires a written, dated and signed parent/guardian note 24 hours prior to the change and a phone call verifying the change to Ewina Howerton @821-5710. The note requesting the change must be signed by an administrator before the student can ride the bus.

Cell Phones and Other Personal Communication Devices

Cellular telephone and other personal communication devices are used for various reasons, including emergency use and parental communication. Middle school students may possess a personal communication device in school according to the following guidelines:

- The device remains silent and is not visible or in use during instructional time. Teachers may allow, however, the instructional use of personal communication devices at their discretion.
- Personal communication devices are not permitted to be used in locker rooms, restrooms or other personal spaces.
- Middle school students may use their personal communication devices before and after school, during class changes and during their assigned lunch as long as the use does not disrupt the school environment.

Students and parents should understand that possession of these devices could pose a risk of loss or theft. We encourage students to properly label their devices and take steps to keep them safe. The school will not be liable for lost or damaged devices.

The school principal reserves the right to limit and/or confiscate these devices if the use of these devices is causing a disruption to the school. A person who finds a student in violation of this policy must report the student to the school principal or his/her designee. Upon notification, the principal or his/her designee will follow these procedures:

- First violation - Detention
- Second violation - Detention
- Third violation - Detention
- Fourth violation - In-school Suspension and student is not allowed to bring device on campus during the school day for the remainder of the year

Violations of the laws of the United States or of the State of South Carolina may subject students to criminal prosecution.

Disciplinary System

This handbook outlines discipline policies at Beechwood Middle School, in conjunction with the LCSD1 Student Handbook. Students and parents should review this handbook in order to be familiar with the expectations of BMS. Please call us at 821-5700 if you have any questions or concerns.

Disciplinary Philosophy - Student behavior that negatively impacts the function of the school whether in person or online will be addressed through a proactive system of interventions including student disciplinary consequences. **The purpose of all discipline is to change behavior.**

Minor Infractions - Classroom discipline begins with effective classroom management strategies and engaging instruction. Teachers establish classroom rules and expectations for their students and will communicate with parents, conference with students, or use in-class routines to maintain their expectations of student behavior and participation. If initial attempts to help students change their behavior are unsuccessful, teachers may assign lunch detention.

Major Infractions - There are occasions when student behavior necessitates the involvement of a school administrator. These incidents are considered more serious and communication will take place between the school and home. In alignment with the LCSD1 Student Handbook, BMS will use a systematic and escalating approach to determining appropriate discipline consequences, while also considering each individual situation. Administration will make the final decision on discipline consequences. This systematic and escalating system can be found in **Appendix A**.

Dress Code

We follow the Lexington One basic structure for determining appropriate dress for students. Clothing should not be so immodest or inappropriate to the school setting as to disrupt the educational process. Therefore, we will not permit clothing deemed distracting, revealing, overly suggestive or otherwise disruptive.

This includes the following (but is not limited to) bare midriffs, halter/tank tops, spaghetti straps and see-through shirts, tops or blouses.

We will not permit the following:

- clothing that displays vulgar, obscene or otherwise inappropriate symbols, language or wording.
- clothing or accessories (i.e., book bags, jewelry, hats, etc.) that display or make reference to alcohol, tobacco or illegal substances.
- gang attire, colors or symbols.
- bandanas, hats, head stockings or kerchiefs while on campus or attending school sponsored events/activities. Religious headgear is allowed.
- accessories/clothing that could pose a safety threat including heavy chains, fish hooks, multi-finger rings, studded bracelets or collars, nose- or lip-to-ear chains, etc.
- unusual body piercings that disrupt the order of school or that disturb the learning environment.
- overly tight or shorter than fingertip or mid-thigh-length shorts, skirts, skorts or dresses.
- pants cannot have holes that expose skin higher than fingertip length.
- bike shorts unless worn under another pair of shorts.

Students must wear proper shoes at all times.

During the regular school day, students' athletic attire, such as tennis, track, cheerleading outfits, etc. must conform to all other regulations of the dress code.

Students must wear pants at the natural waistline. Undergarments should not show and should not be worn outside of clothing.

Each school's administrators make the final judgment on the appropriateness of any student's dress and reserve the right to prohibit any clothing/accessory disruptive to their school. Students who fail to comply with the dress code policy will receive the following disciplinary consequences:

- First Violation - Student conference held. Student changes attire.
- Second Violation - Parent/guardian conference held. Student changes attire. Student receives detention.
- Third Violation - Parent/guardian conference held. Student changes attire. Student receives in-school suspension.
- Additional Violations - Parent/guardian conference held. Student changes attire. Student receives ISS or out-of-school suspension.

Earbuds/Headphones

Earbuds and headphones may only be worn for instructional purposes or at lunch. They may not be worn in the hallway. Students who fail to comply with the earbud/headphone policy will receive disciplinary consequences. The school will not be liable for lost or damaged earbuds and headphones.

Food and Drink

Water fountains will be closed so students should bring in a water bottle to use at the water filling stations. Food and drinks, including snacks will not be permitted during the school day or in any area of the building except the ATL classroom during lunch. Students who bring their lunch from home must keep it packed away until their ATL period. Students who fail to comply with the food and drink policy will receive disciplinary consequences.

Parents will not be allowed to drop off outside food.

ID Badges

Each student receives a permanent ID badge and lanyard at the beginning of school. Students must wear the identification badge or approved temporary badge at all times while on campus or while traveling to or from school on a school bus. The badge must be clearly visible at all times. If the student loses, defaces or destroys that badge, the student must replace it by paying a \$5 fee.

If a student comes to school without his/her issued permanent ID badge, that student must get a temporary badge from their first period teacher. If a student loses their ID badge during the school day, they may get a temporary from their next teacher.

Masks

All students are required to wear a mask upon arrival to school, on the bus, and during the school day and should never share or exchange masks. Students will be provided mask breaks throughout the day. All students will receive a free mask on the first day of school, but are welcome to wear any mask of their choosing (school appropriate). BMS themed masks will also be available for purchase.

Failure to wear a mask will result in the following disciplinary consequences:

- 1st Offense - Parent Conference with Administration
- 2nd Offense - After School Detention and Contact Parent
- 3rd Offense - OSS and Contact Parent
- 4th Offense - Student is transferred to LOOLA

Outdoor ATL Time

We believe that outside time is important for students' social and emotional development. This also provides a safe mask break. Consequently, students will be assigned outside time on one of their two face-to-face days.

On their assigned day, teachers will take students out to their designated areas and allow them to eat. Students should keep their masks on when transitioning outside and coming back inside. Even though students are outside, they must adhere to the 6 feet social distancing guidelines. Students should sanitize their hands before and after the outside time.

Personal Mobile Computing

As part of its commitment to providing students the 21st Century tools they need to support learning and prepare for higher education and careers, the district has issued middle school students district-owned personal computing devices.

The devices will give students access to the most current information through the Internet and learning networks. Students will complete and submit assignments and research electronically.

Students are expected to engage in positive, ethical and responsible behavior with the device and bring their device everyday charged and ready to use. Consequences for inappropriate use and behavior with the device can be found at https://www.lexdistrict1.com/Back_to_school/PMC/PMC_Guide.pdf

School Safety

Student safety is our highest concern. A School Resource Officer (SRO) will be on campus during regular school hours. Beechwood Middle School has a safety plan that includes drills for the following situations:

- Fire
- Earthquake
- Severe weather
- Bus evacuations
- Lockout
- Lockdown

Before school students will only be permitted to enter the building through the theatre (car riders) or back (bus riders) entrances. Students may use their ID badges to enter the building from the courtyard during school hours. Parents and visitors must enter through the front entrance and sign in at the main office. Parents must present a valid driver's license.

Social Distancing/Transitions

We will all maintain a distance of 6 ft from each other at all times. This includes in the classroom, restrooms, and hallways. We have modified transition patterns and classroom set up to support social distancing. When transitioning between classes students should report straight to their next period class and wait in the hallways 6 feet apart. Teachers will release students to the restroom one at a time to prevent overcrowding.

Valuables

We discourage students from bringing valuables to school. Students, not the school, are responsible for their personal property. Unattended book bags and purses are not the responsibility of the school. It is not the responsibility of the school to recover the cost of valuables that are damaged, lost or stolen.

General Information

Daily School Schedules

Refer to Appendix B

Food Service/Bengal Cafe

Students may purchase a pre-packaged breakfast from the cafeteria beginning at 7:45. They will be dismissed from the gym to grab their breakfast and report to the Outdoor Classroom to eat. If students arrive to school with breakfast, they must immediately report to the Outdoor Classroom to eat.

The daily lunch choices will be advertised on Bengal Broadcasting. The general choices will include Chicken Caesar Salad, a Cold Option, and a Hot Option. These include vegetable, fruit, and a beverage. Special items will be added to the lunch selection after our routine is established.

Students who wish to purchase lunch will place their orders in the morning using the BMS Lunch Order Form on their Chromebooks. At the beginning of the ATL/Lunch period, students will receive their orders in their ATL class. Students who bring their lunch from home must keep it packed away until lunch time. Parents will not be allowed to drop off outside food.

Student accounts are expected to be kept in the positive. We understand that on occasion an account may fall short and will permit a regular lunch to be purchased allowing students to assume a negative balance. We expect the negative balance will be cleared the next school day. There are a number of ways to put money on your cafeteria account:

- Parents can contact the cafeteria to put money on student accounts, use the MealViewer app. or the K12payment center website.
- Students can bring cash to the cafeteria from 7:45 to 8:30. For staff and student safety, if a student pays in cash, the entire amount received will be applied to the account. No change will be returned.

Until this balance is paid, the student will receive an alternate lunch in accordance with Lexington One alternate lunch guidelines.

Please note that free and reduced lunch coverages from last year will stop on October 1, 2020. Applications for the 2020-2021 school year may be found online. Free and reduced lunch is NOT retroactive and starts on the day of approval and parents will be responsible for any uncovered days. Meal prices are as shown below:

	Breakfast	Lunch
Regular Price	\$1.60	\$3.10
Reduced Price	\$0.30	\$0.40

Health Room and Medications

The Health Room is open from 7:45 a.m. to 3:45 p.m. each day. The health room is an emergency station and is not designed for the care of seriously ill students or those needing extended care.

If students need to visit the nurse, your teacher will call the Health Room to talk with the nurse, Mrs. Cogdell. Students cannot stop by the nurse between classes. Your teacher will be able to help you if you need a bandaid or have a minor issue.

When a student becomes ill at school, the parent/guardian will be notified and is expected to come for the student immediately. Each parent/guardian is asked to supply the school with the name and contact number of an alternate person to be notified in the event that they cannot be reached.

Parents should inform the school if the student has a history of any of the following: allergies that are life-threatening, asthma, blood disorders, heart/lung conditions, etc. If the student has special needs because of a health problem, please send written instructions to the nurse.

If a student must take any non-prescription or prescription medication while at school, the parent/guardian must submit a dated Permission for School Administration of Non-Prescription and Prescription Medication form. The request should list the student's name, health care provider's name, medication, time student must take the medication, dosage, possible side effects and date the student stops taking the medication. A physician signature and a parent/guardian signature is required on the form. This includes inhalers as well as oral medications. Medications, whether non-prescription or prescription, must be provided in their original labeled containers.

Once the student completes the treatment, the parent/guardian should reclaim any unused medication within one week. At the end of the school year, the school will destroy any unused medications not picked up.

Any medication (prescription or non-prescription) taken without the nurse's authorization and supervision will result in a suspension from school. Possession of any medication at school or on the bus (prescription or non-prescription) may result in recommendation for expulsion. Any medication given by a student to another student may result in a recommendation for expulsion.

Medication of any kind must be turned into the nurse by the parent.

Learning Commons

The Learning Commons is closed but students will be able to browse our collection digitally using our online catalog, Destiny. You can select books and request to put them on hold. Once your book is ready, it will be checked out to you and delivered to your ATL classroom. Books will be quarantined for 72 hours before they are checked in and available, so there may be a delay in delivering your holds. Once you are done with your book, you should bring it to ATL. It will be picked up from your ATL classroom.

School Counseling

BMS has a comprehensive school counseling program that meets the academic, social/emotional and career needs of every student. All students will receive classroom lessons that develop these areas as well as have access to other services such as individual counseling and group counseling as needed.

Students may request a meeting with their counselor through a Google Form on their Chromebook. In emergency situations, the student will be seen immediately by a counselor. Parents are also encouraged to call the counseling office with any questions or concerns they may have.

Counselors' caseloads are as follows:
6th Grade Counselor – Stacy Clarke

SchoolMessenger

SchoolMessenger is a telephone messaging system that helps the district get emergency messages to staff, students and students’ parents/guardians quickly by telephone. The district can use the system to let parent/guardian know when his/her child misses a day of school, or what he/she needs to bring to registration or for a field trip. Parents/guardians can create a contact preference profile or update preferences using SchoolMessenger’s “Contact Manager” website. This feature allows you to control the ways in which you prefer to be contacted. It also works like a mailbox, giving you a place to review messages you may have missed. A link to SchoolMessenger’s Contact Manager website appears on the “I AM... A Parent/Guardian” page of the district’s website.

Appendix A

Category	Offenses	Consequences
I	<ul style="list-style-type: none"> • Dishonesty/Giving false information either verbally or in writing (includes forgery of signatures) • Failure to properly identify self or present school identification when requested • Extortion or attempting to extort through use of force • Inappropriate physical contact/Horseplay • Possession, sale or distribution of unauthorized materials at school (laser pointers, headgears, Bluetooth speakers, trading cards, and skateboards), • Harassment • Being in an unauthorized area • Throwing item, shooting hornets or other objects at other students • Profanity/obscene gesture • Possession of lighter or matches • Failure to comply with request of a staff member or any other adult authorized by the school • Vandalism or theft of school or personal property valued less than \$50.00 • Disrupting Class (repeated loud talking, distracting others, being argumentative with teachers and other students and refusal to obey teachers’ requests) • Minor Chromebook infractions • Academic Dishonesty (cheating) • Failure to follow directions and behave in an orderly manner during Safety Drills 	<p>1st offense: ASD</p> <p>2nd offense: One day ISS</p> <p>3rd offense: Two days ISS</p> <p>4th offense: One day OSS</p> <p>5th offense: Two days OSS</p>

	Dress Code	1st Offense: Conference/Change 2nd Offense: ASD/Change 3rd Offense: ISS/Change 4th offense: ISS/Change 5th Violation: OSS
	Cell Phone Violation	1st Offense: ASD 2nd Offense: ASD 3rd Offense: ASD 4th offense: ISS (Can not bring phone back to school) 5th Violation: OSS
	Tardy (after three to the same class or to school)	1st Offense: ASD 2nd Offense: ASD 3rd Offense: ISS 4th offense: ISS 5th Violation: OSS

	<p>Mask Violation/Refusal to Wear</p> <p>1st Offense: Admin Conference Contact Parent</p> <p>2nd Offense: ASD/Contact Parent</p> <p>3rd Offense: OSS/One Day Notify Central Services</p> <p>4th offense: Transfer to LOOLA</p> <p>Bus Violations will be handled according to the LCSD1 Student Handbook.</p>	
Category	Offenses	Consequences
II	<ul style="list-style-type: none"> • Possession or transfer of stolen property • Cutting class or school • Failure to report to ISS/Administrator's office when directed by a staff member • Leaving or attempting to leave school grounds without permission, whether or not the school day has actually begun • Walking out of a class without teacher approval • Threat to another student/Engaging in verbal or written abuse, name calling, i.e., ethnic or racial slurs, or derogatory statements • Provoking or simulating a fight • Possession/distribution of pornographic or obscene material* • Profanity/obscenity and/or racial/ ethnic slurs directed to a staff member or to any adult authorized by the school • Inappropriate sexual gestures and/or behavior (sexually suggestive language, movements, writings, drawings; including sexting) 	<p>1st Offense: One day ISS</p> <p>2nd Offense: Two days ISS</p> <p>3rd offense: Two days OSS</p> <p>4th Offense: Recommendation for expulsion</p>

Category	Offenses	Consequences
III	<ul style="list-style-type: none"> Assigned to ISS more than three times during a nine weeks period. Vandalism or theft of personal or school district property valued at \$50 or more Making serious threats to staff or any other person authorized by the school to supervise students Use of inhalants Being on any school property or present at any school-sponsored event while under suspension Possessioning or Detonating fireworks, incendiary devices, smoke and/or stink bombs or other noxious gas devices Physical assault of another student/Fighting Any behavior that threatens the safety of students or staff members or disrupts the operation or function of the school Possession or use of mace or pepper gas or spray Sexual harassment/Assault Assault of a staff member or any other adult designated by the school to supervise students Indecent exposure Serious Violation of technology usage agreement (sexual content or cyber-bullying) Ankling (Pulling down of one's pants) Pattern of threatening, bullying, or intimidating other students Making false accusations about a staff member Possession/use /transfer of tobacco or tobacco products Tampering with safety devices (pulling the fire alarm, climbing over the rail from the second floor, and removing or fire extinguishers) 	<p>1st Offense: One (1) to three (3) days of OSS or an immediate recommendation for expulsion</p> <p>2nd Offense: Three (3) to five (5) days OSS or an immediate recommendation for expulsion.</p> <p>3rd Offense: Immediate suspension from school with a recommendation for expulsion.</p>

Category	Offense	Consequence
IV	<ul style="list-style-type: none"> • Possessing, handling or transmitting a knife, gun/firearm or any other object that can be considered a weapon (including a look-alike weapon) A student who brings a firearm to school will be recommended for expulsion for at least one calendar year (S.C. Code 59-63-235) and will be referred to law enforcement • Possessing, using, transferring, associating with, selling or being under the influence of alcohol, controlled drugs, drug paraphernalia, look alike drugs, narcotics, stimulant drugs, etc. • Participating in gang activity/secret societies to include the display of gang symbols and images in written or digital form. • Aggravated Assault of a serious nature • Probation Violation • Bomb/Weapon Threats 	1st Offense: A. The principal or designee will immediately suspend the student from school and recommend expulsion. B. In each case, law enforcement will be contacted and charges may be filed against the perpetrator.

After receiving three after school detentions any subsequent violation will result in ISS.

After receiving three days of ISS (or two within a quarter) any subsequent violation will result in OSS.

After receiving five days of OSS any subsequent violation will result in an Expulsion Recommendation.

*After School Detention will be held on Tuesday and Thursday from 3:30 - 4:15. Students must be picked up by 4:30 pm.

After School Detention (ASD) - After School Detention is held every Tuesday and Thursday. Students will report to the Learning Commons at 3:30 and remain until 4:15. Failure to attend ASD will result in ISS.

In School Suspension (ISS) - ISS is used for serious offenses. Students are expected to complete assigned work in ISS. Students who misbehave while in ISS will be assigned out-of-school suspension.

Out-of-School Suspension (OSS) - OSS is used for serious offenses when a student's continued presence at school may disrupt the learning process. The decision to use OSS will be at the discretion of an administrator.

Appendix B

Regular Day Schedule			
	6th	7th	8th
Period 1 8:30 - 9:27	Core 1	Core 1	Connections 1
Period 2 9:35 - 10:28	Core 2	Core 2	Connections 2
Period 3 10:36 - 11:29	Core 3	Connections 1	Core 1
Period 4 11:37 - 12:30	Core 4	Connections 2	Core 2
Period 5 12:38 - 1:18	ATL & Lunch	ATL & Lunch	ATL & Lunch
Period 6 1:26 - 2:19	Connections 1	Core 3	Core 3
Period 7 2:27 - 3:20	Connections 2	Core 4	Core 4